

St. Jude Sunday of Hope 2019 - 2020 Chapter Plan

- ❖ 1) Select chapters Sunday of Hope chairman to facilitate the entire process of completing the event during the MTA process
- ❖ 2) Solicit clergy, deacons, trustees, leaders of your chapter to present Sunday of Hope to their churches
- ❖ 3) Hold a meeting with church pastor and/or church leaders to explain the program. Use Sunday of Hope information and commitment forms to educate and receive program date (forms attached)
- ❖ 4) One month out from Sunday of Hope register church on www.stjude.org/sundayofhope
(Materials will be sent to church, assist church in educating congregation about St. Jude and Sunday of Hope, and advertise date of Sunday of Hope)
- ❖ 5) Two (2) weeks prior to event verify with church representative materials have been received (welcome letter, brochures, bible markers, patient story DVD, and donation envelopes), continue to educate congregation and advertise date of the Sunday of Hope.
- ❖ 6) On the day of the Sunday of Hope event and if aloud, complete a brief presentation and show the DVD if haven't been shown
- ❖ 7) After church receive congregation donation, have church make out 1 check endorsed to St. Jude for all cash received and/or credit card donations. For all other checks received and endorsed to St. Jude bundle together to be sent to St. Jude local office. (Address attached)
- ❖ 8) Two (2) weeks after Sunday of Hope event, a thank you letter and revenue total will be sent to church from St. Jude
- ❖ 9) Three (3) weeks after the donation has been sent to St. Jude please check the Kappa Alpha Psi/Sunday of Hope website to verify the funds have been updated within your Province
http://fundraising.stjude.org/site/TR/TAEvents/Events?pg=entry&fr_id=55496

_____ Province St. Jude Partnership Initiative

Province St. Jude Partnership Initiative Coordinator/Brother TBA

Email Address and Contact Number/Brother TBA

St. Jude Sunday of Hope

Chapter Best Practices/Suggestions

1. Undergraduate and Alumni Chapters can collaborate to facilitate a St. Jude Sunday of Hope event to meet the requirements of the Membership Training Academy (MTA).

- ❖ Brothers of the Undergraduate Chapter Advisory Committee must be present
- ❖ Chapters must adhere to Steps 1 through 9 of the chapter plan
- ❖ Chapters must complete and submit the Insurance Checklist Form within the timeline to IHQ

